INFORMATIONAL LETTER NO.1536

DATE: August 17, 2015

TO: Iowa Medicaid Intermediate Care Facilities, Intermediate Care Facilities for Persons with Intellectual Disability (ICF/ID), Community Based Intermediate Care Facilities (ICF/ID State), Home Health Agencies, Nursing Facilities-Mental ILL, Home and Community Based Waiver Services (HCBS), Targeted Case Managers and Community Mental Health Centers

FROM: Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)

RE: Cost Report Review Requirement

EFFECTIVE: Immediately

Iowa Medicaid cost reports for the above-listed provider types are reviewed by Myers and Stauffer LC, an independent contractor for the IME Provider Cost Audit and Rate Setting Unit (PCA). As a Certified Public Accounting (CPA) firm, Myers and Stauffer LC must ensure that cost report reviews are conducted in accordance with standards established by the American Institute of Certified Public Accountants (AICPA).

To ensure continued compliance with the applicable standards, the cost report reviewer will request a provider representation letter towards the end of each cost report review. The provider representation letter is a standard letter written by Myers and Stauffer LC which must be signed by each provider's senior management and returned before the cost report review can be completed.

The letter confirms that the cost report and supplemental documentation presented to the cost report reviewer are accurate and states that all material information has been disclosed.

Please note, for Home Health Agencies, this letter only applies to the Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) Financial and Statistical Report for private duty nursing and personal cares services. This does not apply to Home Health Services that use the Low Utilization Payment Adjustment (LUPA) methodology.

If you have any questions, please contact Laura Parker with Myers and Stauffer LC, in the IME PCA Unit, at 866-863-8610, or locally at 515-256-4610, or via email at lparker@dhs.state.ia.us.